



# TEMAGAMI FIRST NATION

BEAR ISLAND,  
LAKE TEMAGAMI, ONTARIO P0H 1C0  
TEL 1.888.737.9884 | 705-237-8943  
FAX 705.237.8959

## TFN Enrichment Funds Tutoring Policy

### 1. PURPOSE:

1.1 To set out guidelines for the administration of the tutoring program

### 2. ELIGIBILITY:

2.1 Registered Members of the Temagami First Nation

### 3. ALLOCATION:

3.1 Eligible TFN members can access up to \$800.00 per fiscal year to assist with expenses

3.2 The fiscal year is from April 1 to March 31<sup>st</sup> the following year

3.3 Funding is allocated on a first come first serve basis, according to the date received by the Education Manager until the budget is expended.

3.4 Expenses incurred before funding/application is approved will only be reimbursed if the activities/expenses are eligible and there are funds remaining/available in the budget.

### 4. CRITERIA:

4.1 The documentation that may be requested includes the following:

4.1.1 Letter from student or parent/guardian outlining desire and commitment

4.1.2 Completed application form

4.1.3 Tutoring plan - Goals/Strategies/Method of Evaluation/Review Dates submitted by teachers/parent/student/tutor

4.1.4 Tutor Qualifications

### 5. PROCESS FOR REQUESTING FUNDS:

5.1 Temagami First Nation members must submit the tutoring application/agreement form and any necessary documentation as requested to the Temagami First Nation Education Manager.

5.2 The application, once approved will then be forwarded to the Finance Department for payment disbursement.

5.3 To ensure that the funds are well utilized, a report on progress must be submitted as requested.

- 5.4 There will be ongoing evaluation to determine effectiveness of tutoring in order to access balance of funding.
- 5.5 Any requests from individuals who have not utilized the funds provided appropriately will be declined, until the costs have been repaid.

**6. FUNDING:**

6.1 Eligible Activity

- 6.1.1 Any type of academic tutoring/instruction offered by a proven and/or certified/licensed instructor excluding immediate family members

Mail completed application form to:

**Laura McKenzie Learning Centre  
General Delivery  
Bear Island, ON  
P0H 1C0**

**Attention: Education Manager**

Inquiries: 705-237-8943 ext:501

NOTE: Jordan's Principle for all First Nations children who are 18 years and under and living in Canada. The funding can help with accessing products, services and support for children's needs. Funding can help with a wide range of health, social and educational needs

For more information, please visit:

<https://www.canada.ca/en/indigenous-services-canada/services/jordans-principle.html>